



PTA Meeting Minutes – 3.7.24

Date:	3 July 2024
Venue:	The Blenheim Pub
In Attendance:	Louise Druce, Louise Dennis, Matt Tarrant, Anne-Marie Carli, Sarah Smith
Apologies:	Will Smith, Scott King, Leigh Ann Herman, Elle Vellacott, Shelley Illingworth, Ellie Sillence, Sarah Aldridge

Item	Subject	Action
1.	Welcome Anne-Marie welcomed everyone to the meeting.	
2.	Apologies Apologies were received from Will Smith, Scott King, Leigh Ann Herman, Elle Vellacott, Shelley Illingworth, Ellie Sillence, Sarah Aldridge	
3.	Approval of past minutes All actions were confirmed as having been completed, and the minutes were approved by everyone present.	
4.	<p>Recent Events</p> <p>a) Sports day – medals and ice-creams – Anne-Marie Carlin The PTA funded medals and ice pops were very well received by the children.</p> <p>b) Colour Run – Will Brown, Scott King A huge thanks to Will, Scott, Toy and Robin for leading the Colour Run this year. The event went very smoothly and the team are hugely grateful to all the staff and teachers who supported the event and also to all the parent/carers who volunteered.</p> <p>It was suggested that next year ice pops should be sold separately and not included as part of the ticket as it was very time consuming cutting 500 as part of bar duties.</p> <p>Will, Scott and Toy are meeting with Louise De next week to do a de-brief for the event and run through the set up of and data extract from PTA Events. Louise will ask Toy about running wreath making for Christmas this year.</p>	<p>Louise to ask Toy about wreath making later this year</p> <p>Louise to check if Will contacted Princess Alice to ask if they would like the sunflower pictures.</p>

	<p>The Colour Run raised £3,685.62 profit. £10,735.75 income and £7,050.13.</p> <p>c) After school ice-cream sales – Anne-Marie Carlin</p> <p>The remainder of the ice creams from the Colour Run were sold after school and Year 5 did a brilliant job with this.</p> <p>Matt highlighted that payment transactions via sum up can be made using mobile phones instead of the sum up devices.</p> <p>d) Sunflower Competition – Ellie Sillence</p> <p>The sunflower competition announcements are on track and the celebration assembly for all the winners and highly commended is planned.</p>	
5.	<p>Financial Report</p> <p>There is currently £47k in the bank.</p>	
6.	<p>Upcoming Events</p> <ul style="list-style-type: none"> • Circus – planned for 25 October 2024, which is the Friday before half term. Proposed to sell pick n' mix and crisps with soft drinks and alcohol. We are not allowed to sell candy floss or popcorn. • Stay and Play – need a volunteer • Sticky Toffee Pudding – Louise Druce will check if Viktoria will run the competition again this year. • Fireworks – planned for 8 November. Shelley will lead again. • Wreath Making – Toy has organised previously. Louise De will check with Toy if she will kindly do again this year. • Christmas crackers – Sarah Aldridge has organised previously. Sarah Smith will check if Sarah A will kindly do again. • Christmas Fair/events – Anne-Marie and Sarah <ul style="list-style-type: none"> ○ Stall holders – lead needed ○ Elfridges – Sarah Davenport will organise ○ Grotto – Sheryl will organise ○ Christmas tress – need volunteer ○ Games – need volunteer ○ Café – need volunteer ○ Organise and decorate school Christmas tree – need volunteer ○ Father Christmas letters – need volunteer ○ Staff collection – Anne-Marie and Sarah Smith 	<p>Louise to discuss Sticky Toffee Pudding competition with Viktoria</p> <p>Sarah to discuss Christmas crackers with Sarah Aldridge</p>
6.	<p>Spending Plans</p> <p>Louise requested whether the PTA would fund some of the hall / studio refurbishment project in the short term. £13,019 would cover a new stage, chairs for the hall and studio, a chair trolley and chairs for the hall and new chairs for the studio and tables. The members at the meeting approved this request.</p>	

	The Path of Adventures will be the medium term project with the next installment planned November - January.	
7.	AOB <ul style="list-style-type: none">• Over the summer Anne-Marie is planning on cleaning and sterilizing the shed	
8.	Date of the next meeting <ul style="list-style-type: none">• The next PTA meeting will be Wednesday 18 September.• The AGM will be Thursday 17 October.	